

Grant Program Guidelines/Q&As



Youth Philanthropy Grants Program
of the Fremont Area Community Foundation

What is this?

The Fremont Area Community Foundation’s Youth Philanthropy Grants Program is an exciting opportunity for youth to use their creativity, compassion, and talent to make a difference in their community. The Fremont Area Community Foundation wants kids from kindergarten through grade 12 to ask themselves this question:

“How can I make a difference in my community?”

Applicants can submit their best ideas to change the world, right here in their own backyards. **Those who are funded will receive up to \$1,000 to implement their projects.**

What does it mean to “make a difference?”

We are looking for projects that help the Fremont area grow and change for the better and are “philanthropic” in nature. **Philanthropy** is a big word but it can be easily understood as “giving of your time, talents, and treasure for the benefit of all.” Here are some questions to help you think about ways to make things better in your community:

What do I care about?

How can my caring help others?

What in my community needs fixing?

What would make my community a better place?

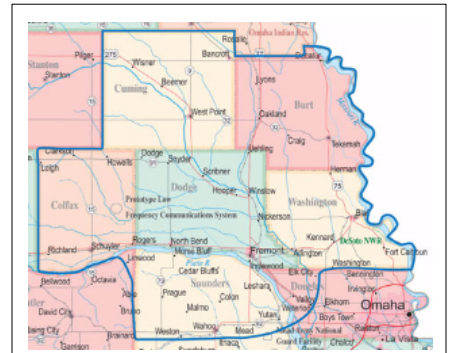
Your idea could be something you’ve been thinking about for a while or a totally random spark of inspiration – as long as it benefits others. You could save something, create something, or change something. Tell us about your best idea for making a difference!

We’re looking for project ideas that:

- Have a positive impact on the community
- Have an established timeframe
- Take place in the FACF grant area (see map)
- Are charitable in nature (which means it must focus on serving the public interest or common good)
- Engage young people in philanthropy

Do I have to do this by myself?

Not unless you want to! You can do a project on your own, with friends, or as part of a class, club or group. Project funding will be determined by the project budget and may be as much as \$1,000.



How do I complete an application?

There are a few things that **MUST** be turned in with your application including forms and additional pieces that may help “sell” your idea to the selection committee to give them a better sense of what you are trying to accomplish. The more you can demonstrate the details of your project and its impact in the community, the better your chances of being funded.

Required Application Materials:

- Grant Application (all sections must be completed – including a media release for EACH youth that participates in your group.)
- *You are HIGHLY encouraged to create some sort of visuals to go with your written application.* It has been our experience that the projects that included good displays with their application submissions are more likely to be funded. Photos, videos, drawings or renderings of your project, or anything else that helps showcase your project. Videos do not have to be long or especially polished—just engaging and effective at telling your story!



North Bend Central Elementary created a PowerPoint presentation including sample little library plans and drawings of the pollinator garden to help describe their project idea. See more samples of visuals on the next page.

Optional Things to Submit to the Foundation:

- Pre-application submission form

Unless you already have one, we will pair you with a club or organization that will serve as your mentor and help you complete your application and/or project!



Is there a deadline to apply?

No! There is no deadline to apply for a Youth Philanthropy Grant. Applications are reviewed on an ongoing basis. Grant approvals are recommended by the Grants Committee and approved by the Executive Committee. Decisions are expedited and typically rendered within 10 days. Applicants will be notified shortly thereafter.

How do I submit my application?

All applications should be submitted via email to info@facfoundation.org. If this presents an issue, please contact us.

Who do I contact with questions?

Email us at info@facfoundation.org or call us at (402) 721-4252.



The Presbyterian Church's PresbyYOUTH group created videos for two YPG projects...

*View videos created for previous Youth Philanthropy Grants on the community foundation's website at:
<http://www.facfoundation.org/YPG>*



...so did Scribner-Snyder High School student Jamie Poppe for her winning "Best in Show" project called "Foster Care Bags."...

Sample Activity/Fidget Mats



The confirmation class of St. Paul's/St. Elim's Lutheran Churches submitted a picture of a sample fidget mat for their project, "Alzheimer's Fidget Mats."



OTHER FREQUENTLY ASKED QUESTIONS

How will I know if you received my application?

We will send a confirmation email to the address you provide on your application.

Is there a way I can get help with my application?

You can always get help by calling 402-721-4252 or email us at info@facfoundation.org with any questions you might have about the application process.

Why should I submit a video, poster or other visual aid?

Visual aids such as videos or displays help our selection committee better understand your project and the impact that it can have on the community. Use the visuals to sell your idea and tell us why it should be selected for funding. It has been our experience that the projects that include detailed visual aids with their application submissions are more likely to be funded.

Are there any guidelines for my video?

Your video must be **2 minutes or less** in length, be appropriate to your project, be in English, and be clear, focused and audible. You must also have the permission of all identifiable individuals (or a parent or guardian if he/she is 17 years of age or younger) in your video. Videos can be placed on [youtube.com](https://www.youtube.com) (please include the link in your application).

Do I have to make sure my project is approved by the community organization or group that it benefits?

YES! All projects that directly impact a club, group, or organization **MUST** have approval from those organizations affected by the project for your application to be considered. Not having permission to move forward with your project, should it be funded, will disqualify your application. *Please note, however, that we would be happy to help you identify and connect with the organization most likely to be impacted by your project idea. Just give us a call or email.*

Who decides which projects receive funding?

The Youth Philanthropy Grants Program has a selection committee that will be reviewing all applications.

What happens if my idea is funded?

If your idea is selected for funding, you will be connected to either a non-profit agency or a local service club which will serve as your mentor and help you complete your project and obtain reimbursement for expenditures. The prize money will be granted to the 501(c)(3) organization, not to the applicant.

If your project is funded, you will complete an agreement form regarding the implementation of your project, timelines and the reporting guidelines.

Must I report back to the Fremont Area Community Foundation after completing my project?

You and your mentor will provide updates to the Fremont Area Community Foundation on your project's progress. When your project is completed, we will ask you to answer a few questions about your project and how it went.

How often can I apply?

The Foundation may accept multiple applications from the same organization or individual within a year, however no more than two requests will be funded in a calendar year to the same group or individual.

Youth Philanthropy Grants Program Application



Youth Philanthropy Grants Program
of the Fremont Area Community Foundation

Contact Information Sheet

Project Name: _____

Name of Individual or Group: _____

Main Contact Person: _____

Mailing Address: _____

City, State, Zip: _____

Email: _____ Best Phone: _____

Name of Parent/Guardian: _____

Parent/Guardian Phone: _____ Parent/Guardian Email: _____

***Please list the names/ages of each group member below. A signed media release/participation form is required for each (continue on back or separate page if necessary).**

Name	Age	Grade	Name	Age	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Please include a brief description of your project. This summary will be used to promote and help fund your project.

What do I do with my application and visual(s) once they are done?

Applications and materials should be submitted via email to info@facfoundation.org. If this presents an issue, please contact us at the email address above, or at 402-721-4252.

Project Description

For more information, see Youth Philanthropy Grant Program Guidelines

Here is your chance to tell us what you want to do to make your community a better place. Please respond to each of the following questions. Feel free to use additional paper.

1. What do you want to accomplish?
2. What impact will this have on your community?
3. WHY do you think this is needed?
4. Why do YOU want to do it?
5. HOW are you going to do it? Be sure to complete the attached budget sheet.
6. WHO is going to help you make it happen?
7. What type of visual have you included with your application to help better explain your idea?

If you have a video to submit, what is the link? _____

** Please see guidelines for more detailed information about video submission*

If your project benefits a community organization or group, you must have permission from that group to complete your project prior to submitting your formal application. If this applies to you, who did you speak to?

Organization Name: _____

Organization Contact: _____ Date: _____

If no, would you like our help identifying and/or contacting an organization? _____ YES _____ NO



Media Release/Consent to Participate

Required of each participant – please make copies as needed

Return completed forms to:
Fremont Area Community Foundation
1005 E. 23rd Street, Suite #2
Fremont, NE 68025
(402) 721-4252
info@facfoundation.org

Permission to Photograph/Quote

Participant's Name: _____

I agree that the Fremont Area Community Foundation may use photographs of me with or without my name and for any lawful purpose, including such purposes as publicity, illustration, promotion, advertising and web content.

I also agree that the Fremont Area Community Foundation may use my comments upon approval for similar promotional purposes.

I understand the Fremont Area Community Foundation is a nonprofit organization, which exists to improve the quality of life in the Fremont area by connecting donor interests with community needs and serving as a leader and catalyst in the development of solutions. I further understand that I will not receive compensation for the use of my photographs or comments.

As a parent, I understand that my child wishes to participate in this program. I will support them in their efforts. If I have questions I can contact the Fremont Area Community Foundation at the phone number listed above.

I have read and understand the above:

Applicant Signature

Date

Printed Name

Age (or age range of group)

*Parent/Guardian or Sponsor Signature

Date

**Required if participant is 17 years of age or younger*

Club or organization (if applicable): _____

Mailing Address: _____

City, State, Zip: _____



Youth Philanthropy Contest
of the Fremont Area Community Foundation

Budget Sheet

Project Expenses

How are you going to spend the Youth Philanthropy Program grant?

Determining the actual expenses ahead of time will make your project flow much more smoothly.

ITEM DESCRIPTION

COST

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL EXPENSES _____

In-Kind/Donations

(Is there other support you expect to receive for your project?)

ITEM DESCRIPTION

APPROXIMATE VALUE

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Project Application Checklist

Youth Philanthropy Grant Program

<u>Before you turn in your project, have you:</u>	Yes!
Reviewed the Grant Program Guidelines	<input type="checkbox"/>
Completed ALL sections on the Contact Information Sheet (page 5)	<input type="checkbox"/>
Completed ALL questions on the Project Description Sheet (page 6)	<input type="checkbox"/>
Completed a DETAILED Project Expense Sheet (page 8)	<input type="checkbox"/>
Completed the Consent/Media Release forms for EVERY participant (page 7)	<input type="checkbox"/>
Completed all pieces of your visuals and/or video	<input type="checkbox"/>
Liked us on Facebook (www.facebook.com/facfoundation)	<input type="checkbox"/>

Contact Information

Fremont Area Community Foundation
1005 E. 23rd Street, Suite 2
Fremont, NE 68025
Phone: 402-721-4252
Website: www.facfoundation.org/YPC

Melissa Diers, Executive Director mdiers@facfoundation.org
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